

Breast Cancer UK

Recruitment Pack

Education Facilitator
JULY 2026



About Us

We exist to create a world where everyone feels empowered to reduce their risk of breast cancer. Our mission is to lead a movement that inspires individuals, advances scientific research, and shapes policy so that prevention becomes a core part of tackling the disease.

Breast cancer affects one in seven women in the UK, with over 56,000 people hearing the words “you have breast cancer” every year. While not all cases can be prevented, research shows that at least 30 per cent are avoidable. We are changing the way people think about breast cancer by focusing on prevention, addressing both lifestyle and environmental risk factors, and ensuring that prevention is accessible to everyone.

Over the next three years, we will build a nationwide prevention movement that:

- Empowers people with trusted, science-based health information and practical advice.
- Expands research into environmental and lifestyle risk factors, funding world-class projects and encouraging collaboration.
- Drives change by campaigning for prevention to be central in national health strategies and for stronger protections against harmful chemicals such as Endocrine Disrupting Chemicals (EDCs).

By 2028, we want hundreds of thousands of people to be taking active steps to reduce their risk, for prevention to have a stronger place in public policy, and for research into environmental causes of breast cancer to be significantly advanced.

What our staff say....

Breast Cancer UK is good at making sure employees are involved and able to provide feedback on projects

Team spirit and collaboration. I know that I have a full team behind me if I need help. We're also very open to adapting and changing if needs be, we don't hold ourselves back.

I really enjoy working at Breast Cancer UK and appreciate all the opportunities I have been given to grow within my role

Everyone is fighting for one goal - to prevent breast cancer and its reflected in the people who work hard to do that.

Induction you feel welcome, prepared to start and part of the team already

I really like the people I work with and we have a great team spirit organisational wide

Breast Cancer UK is a great place to work, we have the ability to have meaningful impact and we are small enough to be adaptable and engaging, there are not many places of work that can truly say that.

It is a lovely place to work where most of the time people are all encouraged to contribute and share ideas etc. I think we go above and beyond for our supporters. I think we look out for each other well and ensure we are still doing social things as a team.

EDUCATION FACILITATOR

Key Facts

Hours: Approx 4-8h per month as and when required, plus travel, to deliver 2-4 activities per month

Working pattern: Flexible

Location: London, to deliver events within 1.5h travel of London.

Employment contract: Casual worker basis

Rates of Pay:

Online talk/activity £120

In-person talk/activity £225 plus travel and expenses

Annual training day £300 plus travel expenses

Other training activity £60/hour

About you

The Education Facilitator is an important new role, supporting the delivery of Breast Cancer UK's education talk programme. They will deliver our education talks and activities in-person and online to a range of audiences, including community groups, workplaces, schools, corporate organisations and public bodies. They will gather and provide essential feedback to inform the development of our education programme and act as ambassadors of Breast Cancer UK when working with external stakeholders.



Job Description

Breakdown of responsibilities

1. Delivery of education talks
 2. Familiarising with Breast Cancer UK's key messaging and insights from the research informing our prevention work.
 3. Thoroughly preparing and delivering education online and in-person activities to a high standard, in line with our quality facilitation framework.
 4. With the support of the Education Manager, using our materials and resources to appropriately adapt education activities to suit the audience and setting whilst maintaining fidelity to the content and Breast Cancer UK's messaging .
 5. Liaising with external activity organisers as needed.
 6. Creating a safe, inclusive and accessible environment for audiences to learn about breast cancer prevention and being responsive to audience needs.
 7. Using a range of tools to gather audience feedback and providing facilitator feedback to inform the ongoing development of our educational activities.
 8. Representing Breast Cancer UK, including ensuring any information shared is consistent, accurate, evidence-informed and aligned with Breast Cancer UK's messaging.
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1. Continuing professional development
 2. Undertaking initial training prior to delivering any education activities, and annual training thereafter.
 3. Meeting the standards set out by our quality facilitation framework and committing to developing delivery skills in line with this framework
 4. Sharing insights with the Education Manager to support the ongoing development of our education programme, including how we support our Education Facilitators.

Key Relationships

The post holder will have contact with a wide range of people, especially outside the organisation and will be required to be friendly, professional, helpful, and sensitive. Relationships may include:

- Breast Cancer UK staff
- Event hosts - Community leaders and staff at external organisations
- Event attendees
- Supporters and donors

Person Specification

Knowledge and qualifications

- Professional qualification in science or healthcare-related topic, or equivalent experience.
- Knowledge of effective education, learning and/or facilitation approaches
- Understanding of, or willingness to develop understanding of, key concepts in breast cancer prevention and public health.

Experience

- Demonstrable experience in delivering educational activities (e.g. talks, lessons, workshops) to a range of audiences.
- Experience in delivering educational activities in a health or science-related discipline.
- Experience in use of online platforms for teaching or facilitation (e.g. Zoom, Microsoft Teams).

Person Specification continued...

Skills

- Advanced verbal and written communication skills.
- Confident in engaging and interacting with audiences online and in-person.
- Adaptable to working with environmental, medical, and technically complex topics.
- Ability to break down complex concepts so that health information is accessible and actionable.
- Ability to adapt delivery to a range of audiences and cultural contexts, whilst ensuring fidelity to the programme design.
- Ability to build trust with stakeholders and audiences quickly and establish safe, supportive and inclusive learning environments.
- Ability to handle sensitive topics and challenging questions with care, nuance and understanding.
- Ability to use relevant IT software, including Microsoft PowerPoint.
- Well-organised and self-motivated.
- Strong attention to detail.
- Reliable and able to manage working arrangements to commit to delivering educational activities.

Attributes

- Empathy with our aims, values and objectives.
- Commitment to our aims and ethos and to encouraging a preventative approach to breast cancer.
- Sound judgement and maintaining appropriate boundaries within the remit of our work and messaging.
- Commitment to equity, diversity and inclusion – dealing with people and issues fairly and with respect.
- Commitment to safeguarding of participants and stakeholders involved in educational activities.
- Self-reflective, open to feedback and professional development.

Other information

- The appointment will be subject to an enhanced DBS check
- The appointment is subject to a satisfactory probationary period of 12 weeks, with regular supervision by the Education Manager to ensure consistency of messaging and quality of delivery.
- Monitoring and quality assurance activities will continue beyond the probationary period to provide ongoing support to the Education Facilitator and maintain the quality of delivery.
- Breast Cancer UK has no head office, and all staff, casual workers and contractors are expected to be able to work from home.
- The post holder will be required to travel within the UK, to deliver education activities and attend training in other parts of the country. This may occasionally require overnight stays. The post holder for this role may also be required to undertake evening and weekend work where education activities are booked during these times.
- This is a flexible role and the Education Manager and/or programme support staff will work with the post holder to allocate delivery prior to confirming bookings. Confirmed bookings will only be cancelled by Breast Cancer UK for reasons beyond reasonable control. This seeks to avoid reputational risk, inconvenience and losses for both Breast Cancer UK and external organisations.

Application Process

The closing date for applications is **9AM MONDAY 10TH AUGUST**.

Please apply using the application form for this role on our [**JOB BOARD**](#).

Interviews will be held **W/C 17TH AUGUST**.

For further information on the charity, see our [**WEBSITE**](#).

If you would like any further details on the role or the process, drop us an email at [**recruitment@breastcanceruk.org.uk**](mailto:recruitment@breastcanceruk.org.uk).

Our Culture

At Breast Cancer UK, we're dedicated to being a caring and welcoming place, where everyone feels supported and employees feel like they belong. Our aim is to create an inclusive culture where our employees can reach their full potential, without prejudice and discrimination. We value respect, understanding, and the richness that diversity brings. We welcome applications from candidates of all backgrounds, identities and abilities.

Our values

Evidence-based

We follow the science rigorously and ensure that everything we do is credible and informed and shaped by research.

Collaborative

We work together with our people, partners, supporters and funders who share our vision to eliminate preventable breast cancer.

Honest

We're open, ethical and transparent about how we work and make decisions.

Innovative

We grow and learn, testing new ways of doing things and always striving to improve and develop.

Inclusivity

We're inclusive of all voices, bringing diverse experiences and insights into our work.

Equal Opportunities Form

Please take 5 minutes to complete our equal opportunities monitoring form, which you can find on [HERE](#) or on our application form.

Equality and diversity monitoring is where anonymous data is collected about candidates and is analysed to look for differences between groupings.

Where gaps are identified, this can help us explore the issue further and develop strategies and target resources to close the gaps and reduce inequalities within our recruitment process. Breast Cancer UK is an equal opportunities employer.

We value diversity and are strongly committed to providing equal employment opportunities for all employees and all applicants for employment.

Please let me assure you that this does not form part of your application, the short-listing panel will not have access to your data it will remain confidential and separate from the shortlisting process. Your data will be securely held and destroyed within one month of the closing date.

Do not hesitate to contact us if you require any further information on how your data is used or stored. I look forward to receiving your completed form.

Breast Cancer UK is committed to being a caring and welcoming place, where all employees feel they belong.

Our vision is to create a supportive and inclusive culture where our employees can reach their full potential, without prejudice and discrimination.

We are committed to a culture where respect and understanding is fostered and the diversity of people's backgrounds and circumstances are positively valued.